



Waste Diversion Program Assistant  
**Utilities**

Do you enjoy interacting with the public?

Would you like to play a role in educating people about the impact of waste on our environment?

The Waste Diversion Program Assistant plays a large role in supporting Strathcona County's waste diversion programs including curbside collection program, municipal facilities and special events.

### **Responsibilities**

- Assist the Waste Diversion Program Liaison in supporting Strathcona County's waste diversion programs, including school presentations, curbside collection program, municipal facilities and special events such as Canada Day, Savour Strathcona, TrashFEST and Farmer's Markets
- Provide interactive presentations at events. Engage residents and educate them on what happens to waste and how it affects our environment
- Complete residential waste diversion audits and reporting results. This includes walking neighborhoods, checking for compliance with Strathcona County's Green Routine and manual audits
- Other duties as assigned

### **Skills and Abilities**

- Excellent interpersonal and communication skills (outgoing and interactive approach) with the ability to engage and communicate with the public in a positive manner
- Ability to follow written and verbal directions precisely under minimal supervision and demonstrate initiative
- Demonstrated ability to work independently, multi-task and problem solve
- Effective time management skills with the ability to work under time constraints
- Ability to operate vehicles up to a half ton truck in a safe and efficient manner
- Ability to deal with customer concerns in a professional manner
- Physically able to perform rigorous daily duties including walking long distances and some lifting as required

### **Qualifications**

- Grade 10
- Experience engaging groups of people
- Related experience providing presentations or education would be an asset
- Knowledge of the Strathcona County's Green Routine