

PERFORMANCE PLAN COMMITTEE MINUTES

December 1, 2021
12:00 p.m.
Community Centre - Meeting Room 2
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Bill Tonita, Ward 4
Corey-Ann Hartwick, Ward 6
Glen Lawrence, Ward 7

Administration Present: Darrell Reid, Chief Commissioner
Mavis Nathoo, Director, Legislative and Legal Services

1. CALL TO ORDER

Mayor Frank called the meeting to order at 12:19 p.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

Moved by: G. Lawrence

THAT the agenda for the December 1, 2021 Performance Plan Committee meeting be adopted as presented.

In Favour (5): R. Frank, R. Parks, B. Tonita, Corey-Ann Hartwick, and G. Lawrence

Carried

3. CONFIRMATION OF MINUTES

3.1 August 30, 2021 Performance Plan Committee

Moved by: G. Lawrence

THAT the August 30, 2021 Performance Plan Committee Meeting minutes be approved.

In Favour (5): R. Frank, R. Parks, B. Tonita, Corey-Ann Hartwick, and G. Lawrence

Carried

4. CLOSED SESSION

Moved by: B. Tonita

THAT the Committee meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17 and 19 at 12:21 p.m.

In Favour (5): R. Frank, R. Parks, B. Tonita, Corey-Ann Hartwick, and G. Lawrence

Carried

- 4.1 Annual Chief Commissioner Performance Evaluation
FOIP Section 17, harmful to personal privacy
FOIP Section 19, confidential evaluations

| Name | Reason/ Purpose |
|--------------|--------------------------------------|
| Darrell Reid | Strategic Leader of the Organization |
| Mavis Nathoo | Legislative Advice/ Clerk |
| W. Guiffre | Presenter |

5. MOTIONS ARISING OUT OF CLOSED SESSION

- 4.1 Annual Chief Commissioner Performance Evaluation

Moved by: B. Tonita

THAT the Committee present the proposed Annual Chief Commissioner Performance Evaluation, as set out in enclosure 1, to Council for consideration at the December 7, 2021 Council Meeting Closed session;

THAT the Committee recommend to Council that the Annual Chief Commissioner Performance Evaluation, as set out in enclosure 1, be approved and remain private pursuant to sections 17 and 19 of the *Freedom of Information and Protection of Privacy (FOIP) Act*; and

THAT Administration negotiate a contract with the Chief Commissioner Performance Evaluation consultant, Wendy Ellen Inc., for the 2022-2024 Annual Evaluations, on similar terms and conditions to the current contract, and within Council approved budgets.

In Favour (5): R. Frank, R. Parks, B. Tonita, Corey-Ann Hartwick, and G. Lawrence

Carried

6. ADJOURNMENT

Mayor Frank adjourned the meeting at 12:55 p.m.

Mayor

Director, Legislative & Legal Services