

Procurement

Policy Statement

Strathcona County (the County) is committed to conducting procurements in a consistent, open, fair and transparent manner that achieves the best value for the County and which supports the County's environmental, social, and economic objectives, as well as the strategic priorities as identified by Council.

Purpose

The purpose of this Policy is (1) to set out the guiding principles for procurements; (2) to protect the County's finances and the County's interests; and (3) to ensure the County complies with legislated requirements.

Guidelines

The County will ensure Procurement activities and decisions are guided by the following principles:

1. All procurement strategies, practices, and processes are developed in compliance with all regulations of the New West Partnership Trade Agreement (NWPTA), the Canadian Free Trade Agreement (CFTA), the Comprehensive Economic and Trade Agreement (CETA) and any other legislations which may be enacted with other governmental authorities in the future.
2. All procurement strategies, practices, and processes are developed in compliance with all applicable County regulations, by-laws, and policies.
3. All procurement strategies and practices are consistent with the strategic goals and objectives of the County and of priorities identified by Council.
4. Procurement processes must ensure fair, open, and transparent practices that affords equal access to all qualified suppliers and are applied consistently for all suppliers wherever possible.
5. Procurement practices must protect the financial assets of the County through an effective, efficient and flexible system of controls that ensure risks are managed prudently without impairing the County's ability to acquire the best value in the goods and services that it requires to be successful.
6. Procurement practices should incorporate due regard and consideration of sustainable options and alternatives (social, economic, environmental, governance, cultural) to ensure the preservation of the natural environment and the County recycling programs where practical.
7. Procurement practices may incorporate processes to encourage positive social outcomes. The emphasis shall be on recognizing and rewarding initiatives undertaken by County contractors and suppliers. The purpose is to enable procurement to effectively contribute to the building of a stronger community.

Policy Record

Date of Approval by Council: April 26, 2022
11/23/93; 07/02/13

Resolution No: 2022/112
1019/93; 409/2013

Next Review Date: April 26, 2025

Policy No: SER-014-001

Last Review Date: April 26, 2022

Replaces: N/A

Administrative Review: Financial and Strategic Services