

GOVERNANCE ADVISORY COMMITTEE MEETING
MINUTES

February 1, 2023

9:00 a.m.

Community Centre - Meeting Room 310

401 Festival Lane

Sherwood Park, AB

Members Present: Glen Lawrence
Bill Tonita
Corey-Ann Hartwick

Administration Present: Sara McKerry
Lana Dyrland

1. CALL TO ORDER

The Chair called the meeting to order at 9:01 a.m.

2. ADDITIONS / DELETIONS / CHANGES TO AGENDA

The Chair called for additions/deletions/changes to the agenda. There were no changes to the agenda.

3. ADOPT AGENDA

Moved by: C. Hartwick

THAT the agenda be adopted as presented.

In Favor (3): G. Lawrence, B. Tonita, and C. Hartwick

Carried

4. COMMITTEE BUSINESS

4.1 Community Safety and Well-being Advisory Committee

The Committee received a presentation from Family and Community Services about Community Safety and Well-being.

Moved by: G. Lawrence

THAT the Governance Advisory Committee recommend to Council:

THAT the September 27, 2022 motion 2022/324 be amended by deleting the words "Community Safety and Wellbeing Council Advisory Committee (Q4 2022)," from the second part of the motion, so that portion of the motion will read:

As Amended

THAT Administration bring back bylaws for Council's consideration to enact an Active Transportation and Traffic Safety Task Force (Q4 2022) and Tourism Task Force (Q3 2023); and

THAT Administration prepare a report for the Governance Advisory Committee with information on the Terms of Reference for a Community Safety and Well-being Administrative Committee.

In Favor (3): G. Lawrence, B. Tonita, and C. Hartwick

Carried

4.2 Elected Officials Participation in Benefits Policy – TFSA Options

Moved by: C. Hartwick

THAT Administration prepare a revised draft of GOV-001-038 Elected Officials Participation in Benefits Policy to allow for a lump sum payment in an amount equal to the County's matching RRSP contribution to elected officials who are not eligible to make RRSP contributions.

In Favor (3): G. Lawrence, B. Tonita, and C. Hartwick

Carried

4.3 Review of Council Code of Conduct Bylaw 27-2018

The Committee reviewed options for the code of conduct and discussed possible amendments to Bylaw 27-2018.

4.4 Verbal Update on Committees and Mandate Letters

The Committee was provided with an update on Council Committee and public member recruitment needs.

4.5 Ward Budget Policy - Discussion

The Committee discussed the development of a Ward Budget Policy. Additional discussions will take place later in the year.

5. REVIEW OF ANNUAL WORK PLAN

The Committee looked ahead at upcoming topics for their next meeting.

7. ADJOURNMENT

The Chair declared the meeting adjourned at 11:58 a.m.

Chair

Administrative Representative