
The content supplied on this page is intended to provide general information regarding petitions and is not a replacement for consulting the *Municipal Government Act* or obtaining legal advice.

- The local improvement petition must be signed by 2/3 of the owners who would be liable to pay the local improvement tax, and the owners who sign the petition must represent at least 1/2 of the value of the assessments for the parcels of land on which the tax would be imposed
- Each page of the local improvement petition must contain an identical statement of purpose
- For each petitioner, the petition must include:
 - The printed surname and given name or initials
 - The petitioners signature
 - The street address or legal description of the land at which the petitioner lives
 - The petitioner's telephone number or email address, if any
- Each signature must be witnessed by an adult who will;
 - Sign opposite the signature of the petitioner
 - Take an affidavit that to the best of the person's knowledge the signatures witnessed are valid (sample affidavit on County website)
- The local improvement petition must have all affidavits attached
- The local improvement petition must include a signed statement of representative (sample statement of representative on County website)
- Every page of the local improvement petition must contain a statement that the personal information contained in the petition will not be disclosed to anyone except the chief administrative officer and the chief administrative officer's delegates, if any, and will not be used for any purpose other than validating the petition

NOTE: Signatures collected outside of the 60 day period before the petition is filed will not be counted.

Within 45 days after the date on which the local improvement petition was filed, a declaration will be made to Council whether the petition is sufficient or insufficient.