

Planning and Development Services
2001 Sherwood Drive, Sherwood Park, Alberta T8A 3W7

Phone 780-464-8080 Fax 780-464-8142
email planninganddevelopment@strathcona.ca

PART A: VENDOR UNIT INFORMATION

Applicant Name _____ Company Name _____

MCO Name (if different) _____

Mailing Address _____
Street and Number
City/Town
Province
Postal Code

Phone Number _____ email _____

VIN _____ License Plate _____

AHS Food Handling Designation Number (usually found on the decal) _____

Type of cooking (e.g., deep fry, grill) _____

PART B: OPERATION INFORMATION

Has your Cooking Operation received approval to operate within another jurisdiction?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach documentation to this application			
List the cooking appliances within the unit:				
Type(s) of fuel used for cooking:	<input type="checkbox"/> Electrical	<input type="checkbox"/> Solid Fuel	<input type="checkbox"/> Propane	<input type="checkbox"/> Other
If Propane, what size cylinders?		If Other, state type:		

HVAC and Fire Suppression

Does the operation have a Commercial Kitchen Ventilation System?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, when was the Kitchen Ventilation System last cleaned? (DD/MM/YY)	
Does the Ventilation System have a Fire Suppression System?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, when was maintenance last done on Fire Suppression System? (DD/MM/YY)	
Does the operation have a K-Class and ABC Extinguisher available?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, when was maintenance done on Extinguishers? (DD/MM/YY)	

Power/Electricity

Does the operation require electricity? Yes No Is there electrical wiring installed? Yes No

Does the system use a generator? Yes No Does it require power via a shoreline? Yes No

Plumbing

Does the operation have plumbing built in? Yes No

Collection and use of personal information

Personal information is collected under the authority of s. 33 (c) of the *Freedom of Information and Protection of Privacy Act* and will be used in the management and administration of Strathcona County's planning, permitting and inspections processes. Information related to your application and/or any authorization or approval issued may be disclosed as allowed or required by law. If you have any questions about the collection, use or disclosure of your personal information, contact Manager at 780-464-8080.

For office use only

MI Fee _____	Date received _____	Application number _____
SCC _____	Received by _____	Entered by _____
Total _____	Receipt number _____	Date entered _____

Inspection Fees

Fees must be paid at the time of the application. If applying by fax/email/mail, a service representative will be in contact with you for payment. **Do not include credit card information on this form.**

Payment information will only be used to make the authorized credit card payment for the approved one-time amount. Information provided will be processed and then immediately destroyed.

Requirements

In order to pass the inspection, the following requirements must be met, and all systems and components must be found to be in compliance with applicable codes:

- 1 **Commercial Kitchen Exhaust System Report**
An up-to-date commercial kitchen exhaust system report must be available for review at the time of inspection.
- 2 **Commercial Kitchen Suppression System Report**
An up-to-date commercial kitchen exhaust system report must be available for review at the time of inspection.
- 3 **CO Detector**
If there is a fuel-fired appliance on board, the MCO must be equipped with a current CO detector, which must be available for review at the time of inspection.
- 4 **Propane Leak Detector**
If there is a propane-operated appliance on board, the MCO must be equipped with a current propane leak detector, which must be available for review at the time of inspection.
- 5 **Kitchen Exhaust Interlock**
Fuel-fired appliances are not allowed to be operated without adequate ventilation. When a fuel-fired appliance is on board, a kitchen exhaust interlock is required and must be available for testing at the time of inspection.

Notice: Concealed Work

If any component required to be inspected is concealed prior to inspection by a Safety Codes Officer, the component may be requested to be uncovered.

Notice: Re-inspection

Any required re-inspection may be subject to a re-inspection fee, as per the current fee schedule. This fee is required to be paid before to the re-inspection takes place.

Conditions of Approval

Should an approval be issued following the inspection, the following conditions apply:

- 1 **Deviation**
No deviation from plans, specifications or information contained on the application or supporting documents shall be permitted without written authorization from the Safety Codes Officer.
- 2 **Offence**
Any person who commits a breach of any of the provisions of the Safety Codes Act or regulations made pursuant thereto is guilty of an offence under the Act.
- 3 **Approval**
The examination of plans, documents and specifications nor the issuance of an approval shall be construed to be an acceptance of any installation made or done in contravention of any provision(s) of a bylaw, an agreement or the Safety Codes Act or regulations.