

Which permit type are you applying for? interior gas other _____

Property address _____ Subdivision _____

Legal description Lot _____ or Condo unit _____ Block _____ Plan _____

 (if applicable) Quarter _____ Section _____ Township _____ Range _____ Meridian 4

 When your permit is ready do you want us to: contact you for pick up mail it fax it email it

Applicant name(s) _____ Contact name _____

Applicant address _____

City _____ Province _____ Postal code _____

Phone number _____ Alternate phone _____ Fax _____

email address _____

 Building type: residential _____ square footage industrial institutional commercial

 Landowner name _____ Tenant name _____
(If different than applicant) (If commercial, industrial, institutional or other)

 Proposed installation will take place in **conjunction** with new construction building renovation

Description of work _____

 natural gas propane: tank size _____ permanent temporary

If adding new appliances to existing gas line, the existing and new BTU loads must be included. If adding a new line, include only the BTU loads for the appliances being connected to the new line.

Appliances	No	BTU Rating	Existing	New
barbecue				
boiler				
dryer				
fireplace				
fryer-grill				
other: _____				

Appliances	No	BTU Rating	Existing	New
furnace				
gas light				
infrared				
make up air				
log lighter				

Appliances	No	BTU Rating	Existing	New
range				
roof top unit				
space heater				
unit heater				
water heater				

Totals: BTU Load _____ **Length and Pipe Size** _____ **Number of Outlets** _____

Contractor declaration (if contractor is applying)
 I hereby certify that this installation will be completed in accordance with the Act and Regulations.

Homeowner declaration (if homeowner is applying)
 I hereby declare that I am the owner of the premises in which the work will be conducted, and I reside on the property. I assume responsibility for compliance with the applicable Act and Regulations.

Journeyman name _____ Journeyman # _____ Owner's signature _____

Collection and use of personal information
 Personal information is collected under the authority of s. 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used in the management and administration of Strathcona County's planning and permitting processes. Information related to your permit application and/or permit(s) issued may be disclosed as allowed or required by law. If you have any questions about the collection, use or disclosure of your personal information, contact the Building Services Coordinator at 780-464-8080.

For office use only

Gas	_____	Date received	_____	Roll number	_____
H.O. Fee	_____	Received by	_____	Application No.	_____
SCC	_____	Receipt no.	_____	Entered by	_____
Total	_____		_____	Date entered	_____

Conditions

1 Act

The issuance of a Permit shall not prevent a Safety Codes Officer from issuing a correction notice if a gas installation or part thereof is found not to be in accordance with the Safety Codes Act, pursuant regulations, or bylaws.

2 Deviation

No deviation from the plans, specifications or information contained on the application for this Permit shall be permitted without prior written authorization from the Safety Codes Officer.

3 Expiry

This Permit expires one year from the date of issue.

4 Safety Codes Officer

The person authorized to perform the installations governed by this Permit shall notify the Safety Codes Officer prior to concealment of any portion of the installation.

5 Location of utilities

Before excavation is started, check for the location of utilities.

6 Inspection

The permit applicant shall contact the Safety Codes Officer to arrange for the following required inspections: rough-in and final inspections of all installations exceeding 400,000 BTU, and final inspection of all installations 400,000 BTUs or less. All installations are required to be tested by air/liquid solution, or leak detection device. Testing is to be verified by the Safety Codes Officer to a minimum air test of 15 psi.

7 Important notice

If any portion of the work is concealed prior to an approval by a Safety Codes Officer, all work may be requested to be uncovered.

8 Re-inspection

Any required re-inspection may be subject to a re-inspection fee, as per the current fee schedule. This fee is required to be paid before to the re-inspection takes place.

9 Offense

Any person who commits a breach of any of the provisions of the Safety Code Act, or regulations made pursuant thereto, or of the conditions of a Permit, is guilty of an offence under the Act.

10 Approval

Neither the examination of plans and specifications nor the issuance of a permit shall be construed to be an approval of any installation made or done in contravention of any provision(s) of a bylaw, an agreement or the Safety Codes Act or regulations. Satisfactory inspections are required for final approval.

Payment information - The information below is collected and will only be used to make the authorized credit card payment for this approved one-time amount. The information will only be copied, distributed or otherwise disclosed with prior approval. This information will be processed and then immediately destroyed.

If the completed application is being **mailed or delivered**, please complete the following:

<input type="checkbox"/> Receipt Required		Total Payment Submitted \$
Paying by: <input type="checkbox"/> Cheque <input type="checkbox"/> AMEX <input type="checkbox"/> Master Card <input type="checkbox"/> Visa (Postdated cheques are not accepted)		Cardholder Name
Card Number	Expiry Date	Signature

If the completed application is being **emailed**, please do not complete the credit card information, instead our staff will contact you for payment. As a PCI compliant organization, **we cannot accept credit card information through email**