

The *Community Change Grant* supports innovative ideas that focus on emerging opportunities in the community and inspire groups of citizens to be more active and civically engaged.

Grants of **up to \$2,000** are available to support projects and ideas that bring people together for positive social change. Groups of citizens and formal or informal community groups are eligible.

Applicants are encouraged to contact Family and Community Services staff to ask questions, clarify expectations, and discuss expected results prior to applying. Funds must be spent between June 1, 2022 and December 31, 2022.

Applicants for a *Community Change Grant* will adhere to the following guidelines:

- All applicants must be residents of Strathcona County.
- Project must occur in Strathcona County.
- Applicants (whether an organization or several individuals) must be from at least three different households and the individual receiving the funds must be over 18 years old.
- Only one application per group and per project will be considered.
- Eligible applicants include groups of individual citizens, and formal or informal community groups.
- All applications will be assessed by the Grants Review Team and funding will be allocated based on criteria and priorities.
- Funding priority will be given to projects that further the outcomes of the Strathcona County [Social Framework](#) and promote community safety and well-being.
- Funding priority will be given to new projects, or those that identify a new component to a previously approved project.
- Projects must adhere to all local laws and bylaws with required permits and liability insurance in place. Successful applicants will be encouraged to consult with applicable resources in Strathcona County for guidance.
- All projects must follow local health and safety requirements at the time of using grant dollars.
- When possible, recipients are encouraged to support local businesses and purchase materials in Strathcona County.
- Successful grant recipients are requested to tag @scSocialAction and use the hashtag #scSocialAction when posting on social media.
- A final report is required within 30 days of completion of the project.
- As Strathcona County is not the organizer of the project, it is not appropriate to feature Strathcona County's logo on project-related material. Grant recipients are encouraged to use the phrase "funded in part by a Strathcona County Community Change Grant."
- If your application is better suited to a Community Connection Grant the FCS grants team will contact you.
- A second call for proposals may occur in the fall of 2022, pending funding availability.
- Refer to the [website](#) for additional information.

Collection and Use of Personal Information

Personal information is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used to manage and administer the Community Grants Program. Please be aware that the project title, description, grant value and number of beneficiaries may be made public. If you have any questions regarding the collection, use or disclosure of this information, contact the Coordinator, Finance & Strategy, Strathcona County at 780-464-4044.

The following are not eligible for funding:

- Expenses incurred prior to June 1, 2022.
- Expenses not integral to the proposal including travel, training, event sponsorship, operational or staff costs not directly tied to implementing the project.
- Grant funds will not be used for any purpose other than a public purpose and may not support or promote political activities, private interests or proselytizing.
- Grant funds cannot be used for the purchase of alcohol, capital expenses, infrastructure (buildings), for private gain or as a fundraiser for other projects.
- Projects or activities that are primarily mandated with a recreation or sports focus are ineligible.
- Businesses and for-profit organizations are not eligible for funding.
- Community Change Grants* are project-based initiatives. This grant is not intended to support activities where the primary purpose is block parties or neighbourhood gatherings.
- Applicants must have no outstanding granting reports due to Strathcona County Family and Community Services.

For more information, check the website at strathcona.ca/communitygrants or by phone at 780-464-4044.

Application Deadline: April 30, 2022
Late applications may not be considered.

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Part A – Application Information

A1. Funding Amount Requested \$ _____
(Maximum of \$2,000)

A2. Project Title (up to 10 words)

A3. What is unique about your project? What led to this idea? What community need(s) are you meeting?

A4. Describe your project. What will you do? If this project has been funded in the past, describe any new components.

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A5. Where and when will your project occur?

A6. How will your project be inclusive? How will it engage a variety of Strathcona County residents?

Part B – Impact

B1. Describe how your project will create positive social change in Strathcona County. What will your project achieve? What will success look like for your project?

B2. Will your project have any lasting impacts? What will be the results beyond the completion of the project?

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B3. How will you evaluate the success of your project?

Part C – Alignment

C1. Which [Social Framework](#) outcome does your project best align with? Choose one.

- Affordability
- Safety
- Access to programs and services
- Connectedness and Inclusion

C2. Describe how your project will directly impact your chosen outcome.

Please provide any additional relevant information.

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Part D – Budget

D1. If you are not awarded full funding, how would you adjust or scale back your project?

D2. Please describe how you will contribute to the project. Consider volunteer hours, financial or goods in-kind contributions.

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BUDGET INFORMATION

Please indicate all revenues and planned expenditures for this project. This information can also be included as an attachment.

	<u>Source</u>	<u>\$ Amount</u>
REVENUE and RESOURCES (money in, as well as in-kind donations)		\$
		\$
		\$
		\$
	TOTAL REVENUE	\$
	<u>Item</u>	<u>\$ Amount</u>
EXPENDITURES (money spent) (include project supplies, rentals, insurance, permits, etc.)		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL EXPENSES	\$

Name of individual responsible for the funds (person named on the cheque and responsible for the final reporting):

Name: _____
(please print)

Application Deadline: April 30, 2022
Late applications may not be considered.

If you require information or assistance, you can reach us at familyandcommunity@strathcona.ca or by phone at 780-464-4044. We are located at 2nd Floor, East Wing Community Centre, 401 Festival Lane, Sherwood Park, AB. Our mailing address is 2001 Sherwood Drive, Sherwood Park, AB, T8A 3W7.

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APPLICANT INFORMATION - Applicants (whether an organization or several individuals) must be from three different households and the individual receiving the funds must be over 18 years old.

Applicant #1

Full name (recipient who will receive funds)	
Address (include postal code)	
Contact Information	Phone Number: _____
	Email Address: _____

Applicant #2

Full name	
Address (include postal code)	
Contact Information	Phone Number: _____
	Email Address: _____

Applicant #3

Full name	
Address (include postal code)	
Contact Information	Phone Number: _____
	Email Address: _____

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Community Change Grant - Application

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By submitting your application, you agree to abide by the statements below:

- ❖ *If my project does not occur prior to December 31, 2022, I will contact Family and Community Services to either return the grant dollars or discuss alternatives.*
- ❖ *In accordance with the guidelines set forth in this application, I declare (on behalf of the other two above-named individuals) that the project identified adheres to all local laws and bylaws with required permits and liability insurance in place.*
- ❖ *If I speak to the media, I will recognize Strathcona County and the Community Change Grant as providing funds to support this project.*
- ❖ *I declare that I will monitor and abide by local health and safety requirements at the time of using the grant dollars.*

Name (please print) _____

Signature _____ Date (yyyy-mm-dd) _____

Signed applications can be emailed to familyandcommunity@strathcona.ca or by mailing to:

Strathcona County Family and Community Services
2001 Sherwood Drive
Sherwood Park, AB T8A 3W7

Successful applicants will be notified by email.

FINAL REPORT

Final reports (including receipts) must be submitted to Family and Community Services within **30 days** of completion of the project.

All remaining grant dollars must be returned to Strathcona County Family and Community Services.

Please tag “@scSocialAction” and use the hashtag #scSocialAction when posting on social media.

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FCS 25311-E 2022-03-25

FINAL REPORT

The **Final Report** section is to be completed once your project is complete. Final reports (including receipts) must be submitted to Family and Community Services within **30 days** of completion of the project. All unspent dollars must be returned to Strathcona County Family and Community Services.

PROJECT DETAILS

Name of Project	
Completion Date	
Primary Contact Name	
Address	
Telephone Number	
Email Address	

PROJECT SUMMARY

Describe your project.	
How many people helped organize your project?	
How many volunteer hours were required to complete your project?	
Who benefited from your project?	
How many people benefited from your project? (#)	
What were the results? What did your project achieve?	
What are the lasting impacts of your project? What difference did your project make?	

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FINANCIAL REPORTING

Complete the financial reporting in its entirety, including all original receipts.

REVENUE and RESOURCES (money in, as well as in-kind donations)	Dollars Received	
	Community Change Grant	\$
	Other Resources (please specify)	\$
		\$
		\$
		\$
	TOTAL REVENUE	\$

EXPENSES (money spent)	Dollars Spent	
		\$
		\$
		\$
	TOTAL EXPENSES	\$

Total amount spent \$ _____

Unspent amount returned \$ _____

I certify to the best of my knowledge that the final reporting information is correct.

Name (please print)

Signature

Date (yyyy-mm-dd)

Family and Community Services will contact the signatory responsible for the funds and reporting if there are any questions or concerns regarding this report.

Any outstanding final reports will prohibit the signatory from being considered for further grant funding until the report is received.

Mailing Address
Strathcona County
Family and Community Services
2001 Sherwood Drive
Sherwood Park, Alberta T8A 3W7

Drop-off Address
Family and Community Services
2nd Floor, East Wing
Community Centre,
401 Festival Lane
Sherwood Park, Alberta

If you require information or assistance, please contact Family and Community Services by email (familyandcommunity@strathcona.ca) or phone 780-464-4044.

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