

Block Party Resources

2023

Locations:

I want to...	Do I need a permit or obtain permission?	Who do I contact	Considerations
... block off part of my street for my block party	Yes	Transportation Engineering and Operations (TEO) 780-417-7100 transportation@strathcona.ca Block party permit application Strathcona County	<ul style="list-style-type: none"> • Contact TEO two weeks before your event • Permits are free • Even if you are not blocking off your street, you still require a block party permit
... have my block party in a park or public greenspace	Yes	Recreation, Parks and Culture Melanie.allan@strathcona.ca	<ul style="list-style-type: none"> • Contact RPC at least two weeks in advance of your gathering • Propane use in public locations is allowed for a BBQ; it is recommended that a grease mat is used underneath the BBQ
... have my block party in the parking lot of our condo	Optional	Transportation Engineering and Operations 780-417-7100 transportation@strathcona.ca	<ul style="list-style-type: none"> • Ensure you have permission from the condo board to host the event in the parking lot • Ensure location does not impede traffic or parking

To accompany the block party

I want to...	Do I need a permit or permission?	Who do I contact?	Considerations
... have food trucks	Food truck parking permits are required. (Food truck businesses are responsible for AHS permits)	Transportation Engineering and Operations 780-417-7100 transportation@strathcona.ca	To qualify for a permit for temporary food truck parking, please ensure: <ul style="list-style-type: none"> • A safe parking lane is available • The service window must face the sidewalk and traffic cones placed around the truck • Restricted areas are Oak Street, Centre in the Park, Centennial Park and Fir Street

Block Party Resources

2023

... have food trucks (continued)			<ul style="list-style-type: none"> If the food truck is parked on a closed road, no other permit is required.
... have live music/a street concert	NA, as it will be noted on the block party permit		<ul style="list-style-type: none"> Abide by the Noise bylaw and respect quiet hours after 10 pm Make note of a street concert on your block party permit
... have a pig roast	NA	NA	<ul style="list-style-type: none"> Pig Roast must be on private property, not a public road
... have an outdoor movie	NA on private property	If in a public greenspace, contact Recreation, Parks and Culture Melanie.allan@strathcona.ca	
... have a parade	Depends	Transportation Engineering and Operations 780-417-7100 transportation@strathcona.ca	<ul style="list-style-type: none"> If your event impacts a county road, you will need a Special Roadway Event Permit
... have a Show and Shine	Depends	Transportation Engineering and Operations 780-417-7100 transportation@strathcona.ca	<ul style="list-style-type: none"> if your event impacts a county road, you will need a Special Roadway Event Permit
... build a neighbourhood skating rink			<ul style="list-style-type: none"> Not permitted on County land Private land is allowable
... paint rocks and leave them along the path	NA	Recreation, Parks and Culture Melanie.allan@strathcona.ca	<ul style="list-style-type: none"> Must be in a location that does not impact the mower place in naturalized area contact RPC for awareness of location so rocks are not removed accidentally by staff
... put up a little library in front of my house (or community mailbox)	Depends	Interested in a County location, contact Amber.Rudiak@strathcona.ca	<ul style="list-style-type: none"> If installed on private property, it must be back 3 meters from the road
... purchase compostable items in bulk	Optional	Strathcona Utilities Erin.Wildeboer@strathcona.ca	<ul style="list-style-type: none"> Extra garbage/organic bins may be available for a fee
... borrow picnic tables	Optional	Recreation, Parks and Culture Melanie.allan@strathcona.ca	<ul style="list-style-type: none"> Limited tables are available at no charge
... borrow barricades to block the street	Optional	Transportation Engineering and Operations 780-417-7100 transportation@strathcona.ca	<ul style="list-style-type: none"> Requested in your block party permit

Block Party Resources

2023

...borrow event equipment	Optional	Volunteer Strathcona 780-464-4242 We Care We Share	<ul style="list-style-type: none"> Order early to ensure availability Some items require a deposit to borrow
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Higher risk activity

I want to.....	Do I need a permit or permission?	Who do I contact?	Considerations
... have a petting zoo	Yes	<p>Contact Planning and Development Services for current permit requirements planninganddevelopment@strathcona.ca</p> <p>Transportation Engineering and Operations (TEO) 780-417-7100 transportation@strathcona.ca</p> <p>Recreation, Parks and Culture Melanie.allan@strathcona.ca</p>	<ul style="list-style-type: none"> If your event impacts a county road, contact TEO 2 weeks before If in public greenspace, contact RPC
... have a dunk tank	NA	NA	<ul style="list-style-type: none"> Place on private land, not a public road
... have wagon rides	Yes	<p>Transportation Engineering and Operations 780-417-7100 transportation@strathcona.ca</p>	<ul style="list-style-type: none"> Dependent on the location. Contact TEO to discuss
... have a bouncy castle		<p>If on public greenspace, contact Recreation Parks and Culture Melanie.allan@strathcona.ca</p>	<ul style="list-style-type: none"> AEDERSA certification and insurance is recommended
... have fire works	Contact the County for regulations	<p>Apply online Fireworks Strathcona County</p> <p>If on public greenspace, contact Recreation, Parks and Culture Amber.Rudiak@strathcona.ca</p>	<ul style="list-style-type: none"> Fireworks may only be discharged on private, rural properties Fireworks are not allowed in hamlets including Sherwood Park, Antler Lake, Ardrossan, Collingwood Cove, Half Moon Lake, Hastings Lake, Josephburg, North and South Cooking Lake
... have a fire (portable and/or firepit)	Depends	<p>Follow all current fire bans and advisories. Call 780-400-2010</p>	<ul style="list-style-type: none"> A recreational firepit with a screen does not require a fire permit

Block Party Resources

2023

<p>... have a fire (portable and/or firepit) (continued)</p>		<p>For a fire permit, regulations and safety information visit: Fire permits Strathcona County Call 780-449-9651</p>	<ul style="list-style-type: none"> • Fires are not allowed in public park spaces; they must be on private property • Portable firepits are acceptable without a permit on private property and cannot be placed on a public roadway or parks / greenspaces
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Other questions:

<p>Do I need a Food Permit</p>	<ul style="list-style-type: none"> • Strathcona County does not require block party hosts to obtain a food permit • Most block parties and small community gatherings do not require a permit from Alberta Health Services. Refer to Plan an Event on the AHS webpage - <i>Private or Restricted functions</i> • For helpful safe food handling information refer to the AHS Community Organization Functions Package, pages 1-4. (Use as a reference guide, an application is not required.) • Must contact AHS when hosting an event in a public greenspace
<p>Do I need Special Event insurance</p>	<ul style="list-style-type: none"> • Special Event insurance is not mandatory; however it may ease your comfort • As a block party host, check your own home insurance coverage first • If you are hosting your event in a county facility or outdoor permanent space (i.e. picnic shelter) special event insurance may be available through the county. Contact risk.management@strathcona.ca • Consider obtaining special event insurance from your preferred provider <ul style="list-style-type: none"> ○ Call or visit an AMA office. ○ Easy Insure has a simple online interface to get a quick quote.
<p>What are the health and safety guidelines I need to follow?</p>	<ul style="list-style-type: none"> • During the pandemic, recipients were required to follow the safety measures that were in place at the time of their event (e.g. wearing a mask, physical distancing, hand sanitizer, not sharing food, etc.). As Alberta Health and Safety guidelines lifted, so did the requirements at block parties • If you are planning a “typical neighbourhood block party” this year and given the current status of the pandemic, use your own discretion – consider having hand sanitizer available, using serving utensils and reducing the potential of cross contamination of food