

PERFORMANCE PLAN COMMITTEE MINUTES

August 30, 2021
9:00 a.m.
Via Electronic Means

Members Present: Rod Frank, Mayor
Brian Botterill, Ward 3
Glen Lawrence, Ward 7

Administration Present: Darrell Reid, Chief Commissioner
Mavis Nathoo, Director, Legislative and Legal Services

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:05 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

Moved by: B. Botterill

THAT the agenda be adopted as presented.

In Favour (3): R. Frank, B. Botterill, and G. Lawrence

Carried

3. CONFIRMATION OF MINUTES

3.1 July 15, 2021 Performance Plan Committee Meeting Minutes

Moved by: G. Lawrence

THAT the July 15, 2021 Performance Plan Committee Meeting minutes be approved.

In Favour (3): R. Frank, B. Botterill, and G. Lawrence

Carried

4. CLOSED SESSION

Moved by: G. Lawrence

THAT the Committee meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act sections 16, 17, 24 and 25* at 9:09 a.m.

In Favour (3): R. Frank, B. Botterill, and G. Lawrence

Carried

- 4.1 Update on Council Survey Questions
FOIP Section 16, trade secrets of third party
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Mavis Nathoo	Legislative Advice/ Clerk
W. Giuffre	Presenter

- 4.2 Mid-year Check-in
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization / Presenter
Mavis Nathoo	Legislative Advice/ Clerk

Moved by: B. Botterill

THAT the Committee revert to open session at 9:20 a.m.

In Favour (3): R. Frank, B. Botterill, and G. Lawrence

Carried

5. MOTIONS ARISING OUT OF CLOSED SESSION

- 4.1 Update on Council Survey Questions

Moved by: G. Lawrence

THAT the Survey Questions, as set out in the August 30, 2021 report, 2021 CAO Review Process Council Survey Questions, be approved for the 2021 Chief Commissioner Evaluation process; and that the report remain private pursuant to sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act*.

In Favour (3): R. Frank, B. Botterill, and G. Lawrence

Carried

4.2 Mid-year Check-in

Moved by: B. Botterill

THAT the Mid-Year Check-in, as set out in the August 30, 2021 report, Mid-year Check-in – PPR Chief Commissioner be recommended to Council for approval and remain private pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act*.

In Favour (3): R. Frank, B. Botterill, and G. Lawrence

Carried

Moved by: G. Lawrence

THAT the Performance Plan Committee request that the Mayor call a Special Council meeting to address the mid-year check in and update on the Council Survey Questions for September 7, 2021 to follow the September 7, 2021 Priorities Committee meeting.

In Favour (3): R. Frank, B. Botterill, and G. Lawrence

Carried

6. ADJOURNMENT

Mayor Frank adjourned the meeting at 9:24 a.m.

Mayor

Director, Legislative & Legal Services