

## GOVERNANCE ADVISORY COMMITTEE MEETING MINUTES

April 21, 2021  
9:00 a.m.  
Microsoft Teams Meeting

Members Present: Brian Botterill  
Glen Lawrence  
Bill Tonita  
Dave Anderson

Administration Present: Sandy Bugeja  
Lana Dyrland

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### 1. CALL TO ORDER

The Chair called the meeting to order at 9:00 a.m.

### 2. ADDITIONS / DELETIONS / CHANGES TO AGENDA

The Chair called for additions/deletions/changes to the agenda. There were no changes to the agenda.

### 3. ADOPT AGENDA

**Moved by:** G. Lawrence

THAT the agenda be adopted as presented.

In Favor (3): B. Botterill, G. Lawrence, and B. Tonita

**Carried**

### 4. CONFIRMATION OF MINUTES

4.1 March 10, 2021 Governance Advisory Committee meeting minutes

**Moved by:** B. Tonita

THAT the March 10, 2021 Governance Advisory Committee Meeting minutes be approved.

In Favor (3): B. Botterill, G. Lawrence, and B. Tonita

**Carried**

### 5. LEGISLATIVE AND LEGAL SERVICES

5.1 Public Member Interviews Overview

**Moved by:** B. Tonita

THAT the Governance Advisory Committee meet in private pursuant to section 17 of the Freedom of Information and Protection of Privacy Act (FOIP) at 9:05 a.m.

In Favor (3): B. Botterill, G. Lawrence, and B. Tonita

**Carried**

5.1.1 Interview Schedule and Scripts

The Governance Advisory Committee interviewed applicants for the Seniors Advisory Committee and the Accessibility Advisory Committee.

**Moved by:** B. Tonita

THAT the Governance Advisory Committee revert to open session at 11:15 a.m.

In Favor (3): B. Botterill, G. Lawrence, and B. Tonita

**Carried**

5.2 Boards and Committees Bylaw

**Moved by:** G. Lawrence

THAT the draft Boards and Committees bylaw, as set out in enclosure 1 of the April 21, 2021 GAC report, be brought to the June 16, 2021 GAC meeting for final review; and

THAT proposed Bylaw 13-2021, Governance Advisory Committee Bylaw, be provided to Council for consideration.

In Favor (3): B. Botterill, G. Lawrence, and B. Tonita

**Carried**

**6. REVIEW OF ANNUAL WORK PLAN**

6.1 GAC Annual Work Plan

The Committee reviewed their work plan and the agenda items for the upcoming meetings.

**7. ADJOURNMENT**

The Chair declared the meeting adjourned at 12:03 p.m.

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Chair

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Administrative Representative