

**Introduction**

This Road Right-of-Way Sign – Application is to ensure that **ALL** Strathcona County non-traffic control signs in our road right-of-way are uniform, legible and appropriately located, in accordance with the Transportation Association of Canada's latest Manual for Uniform Traffic Control Devices and Alberta Transportation standards.

**Client Information**

Business owner \_\_\_\_\_ Phone number \_\_\_\_\_

 Preferred method for correspondence  phone  e-mail ► \_\_\_\_\_

Property address \_\_\_\_\_ Subdivision \_\_\_\_\_

Legal description Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

 (if applicable) Quarter \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Meridian W4M

 Address \_\_\_\_\_  
 Street and number \_\_\_\_\_ City/town \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

 Development permit no. \_\_\_\_\_ Sign location map attached  yes

Number of signs requested \_\_\_\_\_ Preferred installation date \_\_\_\_\_

**Reason for sign request****Sign layout and wording (feel free to use additional paper)**

**Payment information** - The information below is collected and will only be used to make the authorized credit card payment for this approved one time amount. The information will only be copied, distributed or otherwise disclosed with prior approval. This information will be processed and then immediately destroyed.

TAS 13100-B



<input type="checkbox"/> Receipt required <input type="checkbox"/> Receipt not required		Total payment <b>\$75.00</b>
Paying by: <input type="checkbox"/> Cheque ( <i>payable to "Strathcona County", no postdated cheques</i> ) Credit card ► <input type="checkbox"/> Master Card <input type="checkbox"/> Visa		Card holder name
Card number	Expiry date	Signature

# Road Right-of-Way Sign - Application

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**Please Note:**

A **\$75.00** administration fee is required at the time of application. Application and payment may be dropped off or mailed to the addresses shown on the front of this form. Office hours are 8:30 a.m. - 4:30 p.m. - Monday to Friday. Office is closed between the hours of 12:00 p.m. and 1:00 p.m. and all statutory holidays.

Once the application has been approved, Strathcona County will notify you regarding a quote for the work requested.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

If you are successful, the requirements of **SER-013-005 Road Right-of-Way Sign Policy** will apply.

**Collection and use of personal information**

Personal information is being collected under the authority of the *Municipal Government Act* (MGA) and the *Freedom of Information and Protection of Privacy Act* (FOIP) and is managed in accordance with the provisions of FOIP. This information will be shared with Planning and Development Services and Economic Development and Tourism to process this application. If you have any questions about the collection and use of your personal information, contact the Supervisor of Traffic Management, Transportation and Agriculture Services, Strathcona County at 780-417-7100.

**For office use only**

**Fee \$75.00**

Name of person receiving application \_\_\_\_\_ Date application received \_\_\_\_\_

Application accepted  Application not accepted  Reason \_\_\_\_\_

Quote to supply and install requested signs provided \$ \_\_\_\_\_ Date quote sent \_\_\_\_\_

Date quote accepted by client \_\_\_\_\_

Date to supply and install requested signs \_\_\_\_\_