

This form is attached to the Request for Proposal (RFP) – Public Art – Ardrossan Spray Park and Playground. It is meant to be filled out and submitted, as part of the Appendix of the RFP document. Appropriate attachments must also be submitted with this form (see Page 3).

RESPONDENT INFORMATION

Full Legal Name _____ Date _____

Name under which Respondent carries on Business (if Applicable) _____

Address _____
Street and Number City/Town Province Postal Code

Contact Phone Number _____ Email Address _____

Website (if any) _____ GST Number (if any) _____

DELIVERABLES

Artwork Title: _____

Location Proposed for the work: _____

Description of the work, including media:

CONFLICT OF INTEREST DECLARATION

Provide information about any issue that could give rise to a conflict of interest as identified in the Contract.

SIGNATURE OF RESPONDENT or RESPONDENT’S AUTHORIZED SIGNATORY:

Signature

Date

Name of Signatory

Title of Signatory

Signatory’s Contact Information (if different from Page 1):

Address _____
 Street and Number City/Town Province Postal Code

Contact Phone Number _____ Email Address _____

Personal information is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used to manage and administer Strathcona County’s Public Art Program. If you have questions regarding the collection, use or disclosure of this information contact Carmen Anton, Manager of Finance and Business Operations, at 780-400-3807.

ATTACHMENTS

- a. A letter outlining artistic background, qualifications and relevant past experiences and the reason for your interest in the project.
- b. A current artist C.V. (Curriculum Vitae)
- c. An artist statement detailing the Artist's concept and sketches of proposed artwork for the project. The proposed location for the artwork must be identified.
- d. A proposed budget for the project.
- e. A project plan highlighting the approximate dates and installation process for the work. Any specialized requirements should be addressed by the Artist in their Proposal.
- f. Three (3) references including current address and telephone number. Prior to an award the County will contact up to three (3) references. It is imperative that the Artist has received permission from these references and that the contact information is current. Strathcona County may be used as one (1) reference.
- g. A maximum of ten (10) images of past work that is relevant to this project. Number the images one (1) through ten (10), with the following clarification: Artist's name, title of work, medium and project/installation's location.
- h. A list of the images, with the Artist's name, title of work, medium and project/installation's location.
- i. A list of any other materials included. A single copy of articles or other supplemental materials may be enclosed.