

Is application for a new development? ☐ Yes ☐ No

If not, please describe proposed development.

Application for service connection(s) includes:

☐ Water service

Proposed size _____mm

☐ Sanitary sewer service

Daily consumption _____ cu.m

☐ Storm sewer service

Proposed size _____mm

Name of establishment _____

Building area _____

Paved area _____

Type of business _____

Landscaped area _____

Property address _____

Subdivision _____

Legal description Lot _____ or Condo unit _____ Block _____ Plan _____

(if applicable) Quarter _____ Section _____ Township _____ Range _____ Meridian 4**Applicant name(s)** _____ **Contact name** _____
(If different than applicant)**Applicant address** __________
City_____
Province_____
Postal code_____
Phone number_____
Alternate phone_____
Fax**General contractor name(s)** _____ **Phone number** _____
(If different than applicant)When your permit is ready do you want us to: ☐ e-mail you for pick up ☐ mail it out

Email address _____

Municipal Service Connection – Application

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Landowner name _____ Contact name _____
(If different than applicant) (If different than landowner)

Landowner address _____

City

Province

Postal code

Phone number

Alternate phone

Fax

I have been informed of the County bylaws, policies and regulations regarding this application. I understand that this application may be refused if the associated engineering and legal requirements have not been met. I am the owner/I have the consent of the owner to proceed with this Municipal Service Connection Permit Application and I give consent to allow Council or a person appointed by it the right to enter the land with respect to this Application only.

Signature of authorized applicant(s)

Signature of landowner(s)

Collection and use of personal information

Personal information is collected under the authority of section 4(c) of the *Protection of Privacy Act* and will be used in the management and administration of Strathcona County's Municipal Service Connection Application program. If you have any questions about the collection and use of your personal information, contact the Coordinator, Development Engineering Utilities, Planning and Development Services, Strathcona County at 780-464-8080.

Payment Information

Cheques should be made payable to **Strathcona County**. Post-dated cheques will not be accepted. If paying by credit card, a County Representative will contact you for payment.

For office use only

Roll number _____

☐ Permitted ☐ Discretionary Land use district _____ Lot area _____ ☐ DP/BP applied for

Fees

Fee _____

Date received _____

Application no. _____

Received by _____

Entered by _____

Total _____

Date entered _____

Receipt no. _____

Fees paid by ☐ Cheque ☐ Debit/Credit Card ☐ Cash

Comments _____

It is important to read and understand the following before completing this form. Please contact Planning and Development Services if you would like more detail.

1. Make sure the application form is complete and includes the appropriate fees. These fees are set according to the Fees and Charges Bylaw approved by Council. Please contact Planning and Development Services for additional details.
2. You will be required to provide engineering drawings prepared by a Professional Technologist (Engineering) accredited by ASET and/or APEGA to practice Civil Engineering covering the design, construction and installation of the proposed service connection(s). The Engineering drawings will be required to generally include:
 - a. A site plan prepared by a certified Land Surveyor, where required. The site plan needs to show the property boundary and property line dimensions at an appropriate metric scale, legend, north arrow, the property address or legal land description, site access, identification of all abutting roads, existing buildings, rights-of-way and easements.
 - b. A servicing plan showing all existing and proposed services, utility lines and appurtenances.
 - c. Servicing profile drawings showing existing and proposed pipe material, sizes, proposed tie-in methods, invert and rim elevations.
 - d. A grading plan showing existing elevations and grades in the proximity of proposed construction, along with identification of any re-grading and all restoration and backfill activities and final elevations and grades.
 - e. A landscape plan showing all existing landscape information and areas of disturbance including proposed restoration and landscape replacement and all associated details.
 - f. Additional plans and information may be required and requested due to the nature and magnitude of a proposed application.
 - g. All engineering drawings and construction activities must comply with the requirements of Strathcona County's Design and Construction Standards (specifically Vol. 1, Section 2 as applicable to the Application) http://www.strathcona.ca/files/files/at-cpc-strathcona_design_and_construction_standards-masterhi.pdf
3. You will be required to provide a cost estimate for all proposed construction activities associated with this Municipal Service Connection Application. This cost estimate will form the basis for provision of security for the proposed Municipal Service Connection Permit, which will be refunded upon successful completion of all construction and restoration activities including submission of certified record drawings for the proposed construction.
4. You will be required to provide a construction schedule for the proposed activities as part of this application and to obtain and comply with Strathcona County's Right of Way Construction Activity Permit (ROWCAP) prior to and during all construction activities within municipal lands.
5. You will be required to enter into a Municipal Service Connection Agreement for the proposed activities within municipal lands as a condition of the Municipal Service Connection Permit and prior to any construction activities. As part of the Agreement you will be required to carry comprehensive liability insurance for any proposed works within municipal rights-of-way.
6. Review of a Municipal Service Connection proposal may be delayed if the form and/or additional information provided is incomplete. Should this happen we will need to contact you.
7. A permit is valid for 12 months from the date it is issued. If the development has not commenced or brought to a reasonable stage during that time, the permit will be considered null and void. If at any time the construction has been stopped for a period of 6 months the permit shall also be considered null and void.