

BYLAW 2-2022

COUNCIL REMUNERATION TASK FORCE BYLAW

Section 145 of the Municipal Government Act provides that a council may pass bylaws in relation to the establishment and function of council committees and other bodies; and

Section 153 of the Municipal Government Act provides that the Mayor is a member of all Council committees unless specifically excluded; and

Council policies recommend that Council's remuneration is reviewed every two terms of Council, early in the term; and

Council wishes to appoint an independent committee to review Council's total remuneration;

Council enacts:

PART I – DEFINITIONS, AND INTERPRETATION

Definitions

1 In this bylaw:

- (a) "Chief Commissioner" means the chief administrative officer of the County, or delegate;
- (b) "Council" means the elected governing body of the County;
- (c) "Councillor" means an elected official of the County;
- (d) "County" means the municipal corporation of Strathcona County, a specialized municipality established under the authority of the *Municipal Government Act*, RSA 2000, c M-26 and Order in Council 761/95;
- (e) "Mayor" means the County's chief elected official;
- (f) "Municipal Government Act" means the *Municipal Government Act*, RSA 2000, c M-26; and
- (g) "Task Force" means the Council Remuneration Task Force established under this bylaw.

Interpretation

2 The following rules apply to interpretation of this bylaw:

- (a) headings, titles, and margin notes in this bylaw are for ease of reference only;
- (b) gender-specific words, phrases, and references are intended to be gender-neutral, and the singular includes the plural as the context requires;

- (c) every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid by a Court, all other provisions of this bylaw remain valid and enforceable; and
- (d) references to bylaws and enactments in this bylaw include amendments and replacement bylaws and enactments, and regulations and orders thereunder.

PART II – ESTABLISHMENT, MANDATE, AND TERMS OF REFERENCE

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| Establishment | <ul style="list-style-type: none"> 3 The Council Remuneration Task Force is established as a Council committee. 4 The Council Remuneration Task Force is a Task Force as defined in the <i>County’s Boards and Committee’s Bylaw, 28-2021</i>. |
| Mandate | <ul style="list-style-type: none"> 5 The mandate of the Task Force is to: <ul style="list-style-type: none"> (a) provide recommendations to Council on appropriate compensation for the County’s Mayor and Councillors, including salary, benefits, pensions, allowances, and any other form of compensation; and (b) provide recommendations on revisions to the County’s policies related to Council remuneration, including GOV-001-013 <i>Elected Officials Remuneration</i>. 6 The Task Force must prepare its report and recommendations to Council by June 30, 2022. 7 The Chair is responsible to ensure preparation and approval of the report and to present it to Council. |
| Fulfilling the Task Force’s Mandate | <ul style="list-style-type: none"> 8 To fulfill its mandate, the Task Force will consider: <ul style="list-style-type: none"> (a) compensation that would attract and allow for a diverse range of candidates for the roles of Mayor and Councillor; (b) the responsibilities and time commitment requirement of the Mayor and Councillors; (c) the current and anticipated economic environment; (d) alignment with other comparable Canadian municipalities; and (e) alignment with policies related to compensation for Strathcona County employees. |

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| Membership | <p>9 (1) The Task Force will be comprised of up to five public members.</p> <p>(2) Councillors, including the Mayor, are not, and may not be appointed as, members of the Task Force and may not attend as non-voting or ex-officio members.</p> |
| Recommendations for Membership | <p>10 The members and Chair will be recommended by the Governance Advisory Committee and appointed by Council resolution.</p> <p>11 In recommending members, the Governance Advisory Committee will consider the proposed member's education, skills and experience in the following areas:</p> <ul style="list-style-type: none"> (a) financial services; (b) business and economics; (c) human resources; (d) accounting; (e) community service; and (f) other similar public service roles. |
| Term | <p>12 Members will serve until the Task Force's final report has been presented to Council.</p> |

PART III – PROCEDURES

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| Establishment | <p>13 Except when it conflicts with this bylaw, the Task Force will follow the procedures in the County's <i>Boards and Committees Bylaw, 28-2021</i>.</p> |
| Election of Chair and Vice-chair | <p>14 At its first meeting the Task Force must elect a Vice-chair from among its members.</p> |
| First Meeting | <p>15 At its first meeting, following the election of the Vice-chair, the Task Force must:</p> <ul style="list-style-type: none"> (a) create a work plan; and (b) determine a meeting schedule; |
| Meeting Schedule | <p>16 The Task Force may schedule as many meetings as necessary in order to fulfill its mandate.</p> |
| Honorarium | <p>17 (1) The members of the Task Force will receive a one-time base honorarium of \$1,500 once the final report is presented to Council.</p> |

(2) In addition to the base honorarium, the Chair will receive an additional honorarium of \$500, under the same conditions as the base honorarium.

PART IV – GENERAL

Repeal 18 This bylaw is repealed 30 days after the Task Force has provided its final report to Council.

FIRST READING: February 1, 2022

SECOND READING: February 1, 2022

THIRD READING: February 1, 2022

SIGNED THIS 1st day of February, 2022.

Rod Frank

MAYOR

Sara McKerry

A/DIRECTOR, LEGISLATIVE AND LEGAL
SERVICES