

PERFORMANCE PLAN COMMITTEE MINUTES

March 12, 2021
10:30 a.m.
Via Electronic Means

Members Present: Rod Frank, Mayor
Brian Botterill, Ward 3
Bill Tonita, Ward 4
Glen Lawrence, Ward 7

Administration Present: Darrell Reid, Chief Commissioner
Mavis Nathoo, Director, Legislative and Legal Services

1. CALL TO ORDER

Mayor Frank called the meeting to order at 10:31 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

Moved by: G. Lawrence

THAT the agenda be adopted as presented.

In Favour (4): R. Frank, B. Botterill, B. Tonita, and G. Lawrence

Carried

3. CONFIRMATION OF MINUTES

3.1 February 12, 2021 Performance Plan Committee Meeting Minutes

Moved by: B. Tonita

THAT the February 12, 2021 Performance Plan Committee Meeting minutes be approved.

In Favour (4): R. Frank, B. Botterill, B. Tonita, and G. Lawrence

Carried

4. CLOSED SESSION

Moved by: B. Botterill

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17 and 24 at 10:33 a.m.

In Favour (4): R. Frank, B. Botterill, B. Tonita, and G. Lawrence

Carried

- 4.1 Review Chief Commissioner Draft Performance Plan
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization / Presenter
Mavis Nathoo	Legislative Advice/ Clerk

Moved by: B. Tonita

THAT the committee revert to open session at 11:34 a.m.

In Favour (4): R. Frank, B. Botterill, B. Tonita, and G. Lawrence

5. MOTIONS ARISING OUT OF CLOSED SESSION

Moved by: G. Lawrence

THAT enclosure 2 be created and added to item 4.1 Review Chief Commissioner Draft Performance Plan, and that enclosure 1 remain private pursuant to section 17 of the *Freedom of Information and Protection of Privacy Act*;

THAT the Committee present the proposed Chief Commissioner Performance Plan as set out in enclosure 2 to Council for consideration at the April 13, 2021 Council Meeting Closed Session; and

THAT the Committee recommend to Council that Administration prepare a bylaw to amend Bylaw 2-2021 to:

- expand the mandate of the Committee to include ongoing measurement and reporting to Council on the Chief Commissioner Performance Plan, and
- to delete section 18 to allow the Committee to undertake the extended mandate.

In Favour (4): R. Frank, B. Botterill, B. Tonita, and G. Lawrence

Carried

6. ADJOURNMENT

Mayor Frank adjourned the meeting at 11:36 a.m.

Mayor

Director, Legislative & Legal Services