

ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE (EDTAC)**MEETING MINUTES****January 21, 2021****4:30 p.m.****Microsoft Teams**

Present	Robert Parks	Councillor, Non-voting Member – Ward 1
	Bill Tonita	Councillor, Non-voting Member – Ward 4
	Mayor Rod Frank	Ex-Officio
	Ken Lesniak	Voting member, Chair
	Todd Banks	Voting member, Chamber Executive
	Mike Warmby	Voting member
	Pam Cholak	Voting member
	Kim Stefaniuk	Voting member
	Josh Oviatt	Voting member
	Wade Wilson	Voting member
	Seanna Almer	Voting member

Administration:

Sean McRitchie
Shane Olson
Cyril Cooper

Economic Development and Tourism
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Absent Aaron Plawke**Call to Order:****1. CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

Changes and Adoption of Agenda:**2. ADDITIONS/DELETIONS/CHANGES & ADOPTION OF AGENDA**

It was noted that the end time on the agenda should be changed to 6:30p.m.

The Chair called for an adoption of the December 9, 2020 agenda as amended.

Carried**Adoption of Minutes:****3. CONFIRMATION OF MINUTES**

The Chair called for an adoption of the December 9, 2020 minutes as written.

Motion for Adoption of Minutes

MOVED by: P. Cholak / J. Oviatt

THAT the minutes of the December 9, 2020 committee meeting be approved as written.

Carried

4. ROUNDTABLE INTRODUCTIONS

A brief committee roundtable took place for new and returning members.

5. COUNCILLOR UPDATES

Administration provided an update on current items they have been working on. Q&A with the Councillor Tonita, Councillor Parks and Mayor Rod Frank and the committee regarding COVID – business challenges and support.

6. ADMINISTRATIVE UPDATE

Administration provided commercial and industrial updates to the committee. Also discussed were current events, impacts/supports, challenges for businesses and Shop Local.

MOVED by: P. Cholak, W. Wilson

7. MANDATE LETTERS AND PRIORITIZATION DISCUSSION FOR 2021

Administration provided a prioritization list of items from the finalized mandate letters for the committee to focus on for 2021. The group discussed the items and it was determined that petrochemical is a valuable area and will remain on the agenda for the year. The other items were #2, #5 & #6. A poll will

ACTION: A poll will be sent to the group to solidify the other items of focus for the year

MOVED by: W. Wilson, J. Oviatt

8. ELECTION FOR CHAIR AND VICE-CHAIR AND MEETING DATES/TIMES

Administration discussed steps followed for the committee election for Chair and Vice-Chair positions. The election will take place during the upcoming March meeting.

Meeting dates for 2021 are March 18, May 20, Sept 16 & Nov 18. The meetings will start at 5:00 pm as proposed by the committee members.

Adjournment

/2020

MOVED by: S. Almer, Wilson

THAT the Committee meeting **adjourned** at 6:15 p.m.

Carried

Shane Olson, Administrative
Representative

Ken Lesniak, Chair, EDTAC

DRAFT