

ECONOMIC DEVELOPMENT AND TOURISM ADVISORY COMMITTEE

Council Committees, Boards and Committees Bylaw,
and EDTAC Terms of Reference

February 16, 2017

Council Committees

- Municipal Government Act
 - Section 145 – creation by bylaw
 - Section 146 – composition
 - Section 195 – notice of meetings
 - Section 197 – public presence at meetings
 - Section 203 – delegation by Council
 - Section 213 – signing of minutes

EDTAC Terms of Reference

Terms of Reference for EDTAC includes:

- Purpose – **why** the committee exists
- Composition – **who** is on the committee
- Duties – **what** the committee does
- Meetings – **when** the committee meets
- Liaison – **how** the committee administrative functions are addressed
- Communication – **how** the committee's communications are facilitated

Questions?